



PG DIPLOMA IN
**HOSPITAL ADMINISTRATION
AND HEALTHCARE MANAGEMENT**



Camford
INSTITUTE OF MANAGEMENT
AN ISO 9001: 2015 INSTITUTION



PG Diploma in Hospital Administration and Healthcare Management is a one year course that offers the student knowledge about the hospital and healthcare industry functions and delivers practical and analytical expertise in many aspects of hospital and healthcare operations.

Hospital Management is one of the most recent concepts in the field of management courses. It is the most important & lucrative career in the health sector.

4 REASONS TO CHOOSE A CAREER IN HEALTHCARE MANAGEMENT

Job Openings and Growth

Healthcare is one of the highest growth industries in the entire world. It's projected that 3.2 million new healthcare related jobs will be created over the next 8 years.

Variety of Jobs and Work Settings

For capable health care administrators, who help ensure that medical facilities - from small clinics to world-renowned teaching hospitals - operate in an efficient way.

Opportunity for Career Advancement

The continuous development and technological transformations within the healthcare industry, professionals within the field now have a diverse range of career options to consider.

Competitive Salary

Individuals interested in pursuing a degree in healthcare administration, will be happy to find out that the majority of jobs in the field come with high salaries and excellent benefits.

MAKING THE MOVE INTO HEALTHCARE MANAGEMENT

The healthcare industry is expected to grow at a rate of about 16-17% annually. This kind of growth will add thousands of new jobs for doctors, nurses, paramedics, and others. This will also add thousands of hospital management jobs as well as healthcare management jobs.



WHY CHOOSE US? QUALITY EDUCATION FOR OVER 20 YEARS



Excellence in Education:
Helping students achieve new heights and empower their future



A Modern Training Offer:
Provides the best mix of practice and theory to ensure students success



Leadership Skills:
Help students to understand and develop their leadership potential



Career Development:
Transforming education to unlock lifelong opportunity

OUR ACCREDITATION & AFFILIATION



CENTER FOR SKILLS





HEALTHCARE MANAGEMENT - THE MOST EXCITING CAREER

Healthcare sector can offer some of the most exciting career to management professionals. There are a variety of roles under which HCM graduates are employed.

Some of the entry level roles that gets offered to students in hospital and healthcare are:

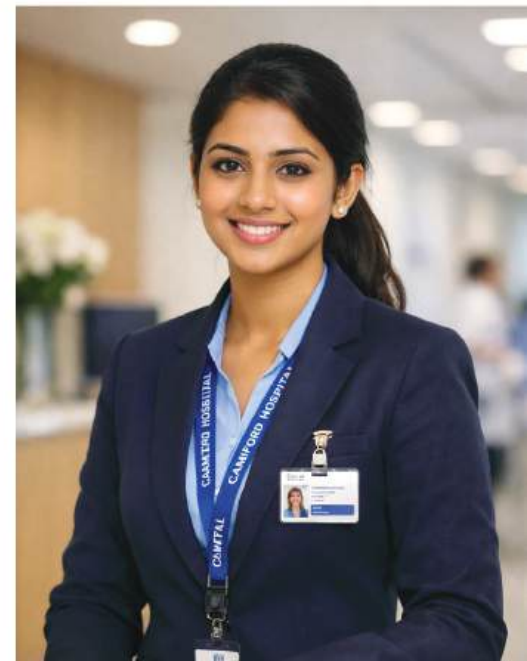
- ❖ Medical Office Administrator
- ❖ Patient Relations Executive
- ❖ Document / Records Controller
- ❖ Human Resources Manager
- ❖ Medical Executive Assistant
- ❖ Assistant Manager/Manager
- ❖ Administrative Executive
- ❖ Procurement Officer / Business Lead
- ❖ Hospital Operations Executive
- ❖ Community Service Manager
- ❖ Quality Management Assistant
- ❖ Project Manager / Co-ordinator
- ❖ Health Insurance Executive



The fastest growing sector in India and worldwide, because of which there is a high demand of managerial skills in this sector.



There is no limit to where your dreams and ambitions can take you in the exciting and fascinating world of hospital management and administration.



POST GRADUATE DIPLOMA IN HOSPITAL ADMINISTRATION AND HEALTHCARE MANAGEMENT

DURATION: 1 YEAR

JAIN CENTER FOR SKILLS

JAIN DEEMED TO BE UNIVERSITY - BANGALORE

Hospital Management and administration is concerned with the organization, coordination, planning, staffing, evaluating and controlling of health services for the masses. The primary objective is to provide quality healthcare to people and that too in a cost-effective manner.

With the tremendous growth in the healthcare/hospital industry there are sufficient job opportunities for Hospital Management Professionals in India and abroad. Most job opportunities in the field of Hospital Management are in hospitals, but one can also find openings in health agencies, laboratories and other health and allied services.

PROGRAMME MODULES

- ◉ Fundamentals of Healthcare Administration
- ◉ Organization and Management of Hospitals
- ◉ Epidemiology: Principles, Methods and limitations
- ◉ Professional Business Skills
- ◉ Managerial Economics
- ◉ Hospital Policies, Regulation and Medico-Legal Issues
- ◉ Hospital Record Management
- ◉ Financial Management & Tally ERP Training
- ◉ Human Resources Management
- ◉ Patient Relationship Management
- ◉ Customer Management
- ◉ Disaster and Risk management
- ◉ Inventory Control & Material Management in Hospitals
- ◉ Operations Audits and Administrations
- ◉ Quality management & Safety
- ◉ Entrepreneurship Development in Healthcare Industry
- ◉ Health Insurance & Managed Care
- ◉ Introduction to Healthcare Informatics and IT in Healthcare Services
- ◉ Artificial Intelligence in Healthcare Industry
- ◉ Business Communication & Basics of Digital Marketing

ELIGIBILITY CRITERIA A Recognised Bachelor's Degree

Course Fee: ₹ 1,42,500/-

I Installment

Fee: ₹ 42,500/-

II Installment

Fee: ₹ 25,000/-

III Installment

Fee: ₹ 25,000/-

IV Installment

Fee: ₹ 25,000/-

V Installment

Fee: ₹ 25,000/-



WE OFFER ADDITIONAL FREE
PROFESSIONAL CERTIFICATION
TRAINING PROGRAMMES



Diploma in Office Administration & Financial Accounting

C-DAC, a Scientific Society of the Department of Information Technology,
Ministry of Communications and Information Technology, Govt. of India



KCE AUSTRALIA

DIPLOMA IN ENGLISH FOR BUSINESS



Course Modules Include
Workshops, GDs, Case Studies
and Student Led Presentations



Course Curriculum
Updated by Industry
Experts Regularly



Experienced and Multi-
disciplinary Faculty from Hospital
& Healthcare Industry



The Five Star Rating Training Centre of
National Skill Development Corporation
NSDC - New Delhi



Excellent Placement
Support Nationally and
Internationally



C-DAC Training Provider to
Health & Family Welfare Department
Govt. of Kerala



JUMPSTART YOUR SUCCESS WITH AN ASSURED PLACEMENT ASSISTANCE

Our career support services include:

- ❖ We have JOB Alerts system where we send out all the information about vacancies
- ❖ Every student is a part of JOB Alerts distribution list
- ❖ We get referral job information from the industry
- ❖ We have tie ups with leading consultancies and companies who recruit fresher and laterals
- ❖ We have placed our students in UAE, Qatar, Oman, Delhi, Mumbai, Bangalore, Chennai etc.



**Get a Job,
Keep a Job**



CAMFORD JOB PLACEMENT PROCESS





DISCOVERING AND
CREATING NEW POSSIBILITIES

Camford
INSTITUTE OF MANAGEMENT
AN ISO 9001:2015 CERTIFIED INSTITUTE

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